

MEETING RE-CAP
POLICY AND PLANNING COMMITTEE MEETING
April 23, 2009

The Policy and Planning Committee of the Workforce Investment Board (WIB) of Solano County met on Tuesday, April 23, 2009 at 320 Campus Lane, Fairfield, CA 94534. The meeting was called to order at 8:10 a.m.

MEMBERS PRESENT

George Dudikoff
Patrick Duterte
Fadi Halabi
Bill Reardon

MEMBERS EXCUSED

Lou Franchimon
Kevin Johnson
Dennis Scott

STAFF PRESENT

Robert Bloom, Executive Director
Cheryl Joseph, Business/Employment Services Manager
Tamara Moon, Corporate/Board Liaison

I. Welcome/Convening

II. February 24, 2009 Meeting Recap

There were no corrections, deletions or additions to the February 24, 2009 Meeting Recap notes.

III. Update: Funding Impact with the American Recovery and Reinvestment Act (ARRA) Stimulus Package

A. WIA Funding Allocations - Final

Discussion: Mr. Bloom referred Committee members to a handout which gave an overview of the final allocations for the new ARRA-funded WIA Adult, Dislocated Worker, and Youth Programs. Funding for the Adult Program is \$728, 550, funding for the Dislocated Worker Program is \$1,556,108, and funding for the Youth Program is \$1,567,481. Mr. Bloom reported that enrollment numbers for the programs have not been determined yet; however, Kitt Lee, Fiscal/Information Manager, will have the numbers by the May 15, 2009 Board of Directors meeting.

B. Discretionary WIA Funding Opportunities

Discussion: Mr. Bloom reported that there will be large amounts of discretionary funds available. WIB is seeking a vendor for grants writing, and a solicitation was put out on April 22, 2009. Mr. Bloom and Ms. Joseph are tracking grants specifically in allied healthcare and green energy.

C. Staffing Increases

Discussion: With the expansion of the Adult, Dislocated Worker and Youth programs, Mr. Bloom reported WIB reorganization and the need to increase staff. Cheryl Joseph, Business/Employment Services Manager, has also taken on Planning and Grants. Mr. Bloom also reported that two rounds of recruitment have been completed with a third round to begin in the near future.

IV. Approval of Program Design Parameters – ARRA WIA Adult and WIA Dislocated Worker Programs

Discussion: Mr. Bloom referred Committee members to a handout and recommended that the WIB Policy and Planning Committee review a set of proposed design parameters for the upcoming American Recovery and Reinvestment Act (ARRA) WIA-funded Adult and Dislocated Worker Programs and take action, recommending approval of such parameters to the full WIB Board of Directors at its May 15, 2009 meeting.

After a discussion and brief question/answer period, **a motion was made (Bill Reardon) and seconded (Patrick Duterte)** to take the item to the full WIB Board of Directors at its May 15, 2009 meeting. **Motion passed unanimously.**

V. Update on Grant Seeking Activity

A. NBEC – DOL Regional Innovations Grant

Discussion: Mr. Bloom reported that WIB has not received any news on the \$250,000 NBEC-DOL Regional Innovations Grant proposal submitted; however, he remains hopeful that funding will be received.

B. Ex-Offender Re-entry Initiative

Discussion: Mr. Bloom reported that six million dollars has been earmarked for the program across the state. The One-Stop continues to be a model here in Solano County and continues to assist the ex-offender population by providing job search tools and community resource information so they can improve their potential employability.

C. Solano County Health & Social Services Employment Services Request for Proposal

Discussion: Mr. Bloom informed Committee members that due to certain expectations outlined in the Request for Proposal (RFP), WIB staff, with the support of WIB Board Chair, Sue Vaccaro, did not submit an application. Mr. Bloom also reported was that no announcement has been made by Solano County Health & Social Services regarding who secured the contract.

VI. Executive Director's Update

Discussion: Mr. Bloom asked Cheryl Joseph, Business/Employment Services Manager, to update the Committee on the April 2, 2009 Career Fair. Ms. Joseph reported 81 Employers and 2,300 Job Seekers attended, making it the largest event in WIB's Career Fair history. The next Career Fair is scheduled for October 1, 2009.

VII. Adjournment

With no other business to discuss, the meeting was adjourned at 9:50 a.m.

The next regular meeting of the Policy and Planning Committee of the Workforce Investment Board of Solano County is scheduled for **Thursday, June 25, 2009, from 8:00 a.m. to 9:30 a.m.**, at the **WIB offices**, 320 Campus Lane, Fairfield, CA 94534.