

**MINUTES
BOARD OF DIRECTORS MEETING
May 21, 2010**

I. Introductions/Call to Order

The Workforce Investment Board (WIB) of Solano County met on Friday, May 21, 2010 at the Solano County Office of Education located at 5100 Business Center Drive, in Fairfield. Mr. George Dudikoff, Board Chair, called the meeting to order at 8:09 a.m. The following members, staff and guests were present.

MEMBERS PRESENT

Mike Ammann
Robert Bloom
Bob Brewer
Stephanie Cabral
Brian Chikowski
Frank Crim
Chris Daniels
George Dudikoff
Lou Franchimon
Debb Jachens
Christine Kelichner
Jowel Laguerre
Jon Riley
Dennis Scott
Catherine Tapia
Dick Zampa

MEMBERS EXCUSED

Dee Alarcon
Rhuenette Alums
Kim Beiner
Darrin Berardi
Carlos Borba
Paul Castro
Bill Cawley
Patrick Duterte
Pam Englund
Fadi Halabi
Brett Johnson
Kevin Johnson
Cynthia Johnson
Elizabeth Mueller
Bill Reardon
Lorenda Sanchez
Maggie Sanchez
Sherri Stegge
Sue Vaccaro
Stephanie Wong

STAFF PRESENT

Cheryl Joseph, Business/Employment Services Manager
Kitt Lee, Fiscal/Information Manager
Marion Aiken, Workforce Services Manager
Kristen Vaughan, Business Services Coordinator

GUESTS

Irene Rosario, SEIU 1021
Vallarie Henderson, WIB

II. Additions To or Deletions From the Agenda

Board Chair, Mr. George Dudikoff, called for any additions or deletions to the agenda. There were none.

III. Approval of the Agenda

MOTION #1

**A motion was made and seconded to approve the Agenda.
(Franchimon/Laguerre) MOTION PASSED UNANIMOUSLY.**

IV. Public Comment

Board Chair, Mr. George Dudikoff, opened the floor to Public Comments at 8:10 a.m. There were no public comments.

V. Adjourn to Closed Session

At 8:10 a.m. Board Chair, George Dudikoff, closed the public meeting and adjourned into Closed Session to discuss the following items:

- A. Pursuant to §54957.6(a) Review and Ratify Proposed 2010-2011 COLA Salary Adjustments for Represented Employees.**
- B. Pursuant to §54957.6(a) Review and Ratify Proposed 2010-2011 COLA Salary Adjustments for Non-Represented Employees.**
- C. Pursuant to §54957.1(5) Initial Review and Discussion of Succession Planning.**

V. Reconvene Open Session

At 9:00 a.m. the public meeting was reconvened. The following reports were given:

- A. Pursuant to §54957.6(a) Vote on Proposed 2010-2011 COLA Salary Adjustments for Represented Employees**

Executive Director, Robert Bloom, reported that the Board unanimously agreed on a 2.2% COLA adjustment for Represented Employees.

- B. Pursuant to §54957.6(a) Vote on Proposed 2010-2011 COLA Salary Adjustments for Non-Represented Employees**

Executive Director, Robert Bloom, reported that the Board unanimously agreed on a 2.2% COLA adjustment for non-Represented Employees.

- C. Pursuant to §54957.1(5) Initial Review and Discussion of Succession Planning**

Executive Director, Robert Bloom, reported that discussion of Succession Planning will continue and will be an action item at the July 16, 2010 Board meeting.

MOTION #2

A motion was made and seconded to approve the 2.2% COLA for both the Represented and Non-Represented Employees to the 2010-2011 Salary Adjustments. (Brewer/Daniels)

MOTION PASSED AS FOLLOWS:

YEA, 15

NO, 0

ABSTAINED, 1 (Mr. Bloom)

VI. Informational Updates

A. Board Chair Report

- ▶ Board Chair, Mr. George Dudikoff, introduced Bob Brewer, Goodwill Industries, and asked him to give an update on the Job Services contract (formerly READY Center). Mr. Brewer reported that the project is doing very well in terms of service delivery and that the Vallejo office will be moving to a larger site at the end of June.
- ▶ Board Chair, Mr. George Dudikoff, announced that Board member, Deborah Fries, recently resigned as a WIB member since she transferred from her position as EDD Manager in Vallejo to her new assignment with EDD in Sacramento. A plaque was presented in appreciation for her support as a Board member.

B. Executive Director/President Report

The following informational updates were presented by the Executive Director, Mr. Robert Bloom:

- ▶ Mr. Bloom reported that WIB staff did not receive the anticipated funding for the Veterans Program. A proposal of \$1 million was submitted to serve 160 vets. The funds would have been used to train vets in green and clean energy related fields and Psych Tech training. Since there was no feedback given on the proposal, Mr. Bloom is unclear on what the weaknesses in the proposal were. Although disappointed, Mr. Bloom felt that the proposal was very strong with nearly \$900,000 in-kind matches.
- ▶ Mr. Bloom announced that Solano WIB has submitted a proposal of \$600,000 to help with the NUMMI closure in Fremont involving workers and suppliers in Solano County, but there is no news yet about the award.
- ▶ Mr. Bloom reported that WIB staff has submitted a proposal to receive \$480,000 to serve 60 people with on-the-job training in green and clean energy, healthcare and transportation fields. To date, staff has received 12 letters of interest from employers with 118 OJT slots.
- ▶ Mr. Bloom announced that the North Bay Employment Connection (NBEC) received an unexpected \$220,000 (divided among the four counties) for the Disability Navigator Program. These funds will be used to increase access for disabled individuals to the One-Stop and to employment and training programs.
- ▶ Mr. Bloom gave an update on the CCEWTP project. NBEC received a \$1 million grant; \$225,000 was received in Solano County to serve 75 enrollments. Funds will be used to train unemployed construction workers in “green” building. Mr. Bloom reviewed a handout and explained the occupational targets. Training consists of mandatory modules 1 and 2 along with electives from 10 occupational targets.

VII. Member Discussion

Board Chair, Mr. George Dudikoff, introduced Mr. Jon Riley, Napa-Solano Central Labor Council, who presented information about the trades and the Pre-apprentice and Apprentice training opportunities that exist nearby. Mr. Riley emphasized the need for the local WIBs to understand the opportunities with the Labor Unions and asked for collaboration.

Mr. Dick Zampa, Iron Workers Apprenticeship of California, and Mr. Frank Crim, Northern California Carpenters Regional Council, also shared information about their training opportunities and enrollment process.

VIII. Consent Calendar

A. Approval of the March 17, 2010 Meeting Minutes

MOTION #3

A motion was made and seconded to approve the March 19, 2010 meeting minutes. (Chikowski/Franchimon) MOTION PASSED UNANIMOUSLY.

B. Review and Approval of Two New Board Members Representing EDD And Private Sector Business

Executive Director, Mr. Robert Bloom, reviewed **Item VIII.B – Review and Approval of Two New WIB Board Members Representing EDD and Private Sector Business**, which was included as part of the agenda package, and incorporated herewith.

MOTION #4

A motion was made and seconded to approve Ms. Debbie Antonsen and Mr. S. Scott

Reynolds as new Board members .
(Chikowski/Franchimon) MOTION PASSED UNANIMOUSLY.

IX. Scheduled Calendar

A. Items Pulled from the Consent Calendar - None

B. Approval of the Proposed Program Year 2010-11 Budget and Enrollment Plans

Executive Director, Mr. Robert Bloom, reviewed item IX.B, **Approval of the Proposed Program Year 2010-11 Budget and Enrollment Plans**, which was included as part of the agenda package and incorporated herewith. Mr. Bloom introduced Ms. Kitt Lee, Fiscal/Information Manager. Ms. Lee reviewed the report and explained to Board members that this is a preliminary budget. The WIB Budget Committee reviewed the proposed budget for the 2010-2011 program year at its May 20, 2010 meeting and recommended that the full Board approve the 2010-2011 budget as proposed.

MOTION #5

A motion was made and seconded to approve the Proposed Program Year 2010-2011 Budget and the Related Enrollment Plans as proposed in the staff report and included attachments.

(Crim/Daniels) MOTION PASSED UNANIMOUSLY.

C. Funding Hearing and Approval To Renew the Following Contracts Beginning

July 1, 2010:

- **Sitelab International, Inc. for the Automated Case Management System and Hosting Services**
- **Solano Family & Children's Services for Childcare Referral & Payment Management**
- **Youth & Family Services for Youth Program Services**

Executive Director, Mr. Robert Bloom, reviewed item IX.C, **Funding Hearing and Approval to Renew Contracts Beginning July 1, 2010**, which was included as part of the agenda package and incorporated herewith. It was recommended that the Board extend in duration and increase funding for the above mentioned Service Providers beginning July 1, 2010 through June 30, 2011.

MOTION #6

A motion was made and seconded to Approve the Funding Hearing and Approve Contracts with Sitelab International, Inc, Solano Family Children Services (SFCS), and Youth & Family Services.

(Chikowski/Scott) MOTION PASSED UNANIMOUSLY

D. 2010 Summer Youth Design Parameters

Executive Director, Mr. Robert Bloom, reviewed item IX.D, **2010 Summer Youth Design Parameters**, which was included as part of the agenda package and incorporated herewith. Mr. Bloom gave an overview of and asked the Board to approve the preliminary Program Design Parameters for the 2010 WIA Summer Youth Employment Program. Mr. Bloom also asked that the Board approve a special contingency action that gives staff flexibility to move forward quickly with the program implementation should Congress appropriate special dedicated funds for an expanded 2010 Summer Program.

MOTION #7

A motion was made and seconded to approve the 2010 Summer Youth Design Parameters.

(Chikowski/Zampa) MOTION PASSED UNANIMOUSLY

X. Reports No Action

Reports A – I were informational and did not require any action or discussion by the Board. There were no questions or discussion of the remaining informational items.

IX. Other Business

Board Chair, Mr. George Dudikoff, encouraged all Board members to read the media packet that was distributed.

X. Adjournment

With no other business, the meeting adjourned at 10:10 a.m.

The next regular meeting of the Workforce Investment Board (WIB) of Solano County is scheduled for **Friday, July 16, 2010, from 8:00 a.m. – 10:00 a.m., at the Solano County Office of Education, 5100 Business Center Drive, Fairfield, CA 94534**

Respectfully submitted by:

Tamara L. Moon, Board Liaison