

MINUTES
BOARD OF DIRECTORS MEETING
March 18, 2011

I. Introductions/Call to Order

The Workforce Investment Board (WIB) of Solano County met on Friday, March 18, 2011 at the Solano County Office of Education located at 5100 Business Center Drive, in Fairfield. Mr. George Dudikoff, Board Chair, called the meeting to order at 8:09 a.m. The following members, staff and guests were present.

MEMBERS PRESENT

Debbie Antonsen
Darrin Berardi
Robert Bloom
Stephanie Cabral
Brian Chikowski
Frank Crim
Chris Daniels
George Dudikoff
Patrick Duterte
Lou Franchimon
Fadi Halabi
Cynthia Johnston
Jon Riley
Dennis Scott
Jay Speck
Stephanie Wong

MEMBERS EXCUSED

Rhuenette Alums
Mike Ammann
Kim Beiner
Carlos Borba
Bob Brewer
Paul Castro
Bill Cawley
Pam Englund
Debb Jachens
Brett Johnson
Kevin Johnson
Christine Kelichner
Jowel Laguerre
Kent Lamb
Elizabeth Mueller
Bill Reardon
Scott Reynolds
Lorenda Sanchez
Maggie Sanchez
Sherri Stegge
Catherine Tapia
Sue Vaccaro
Dick Zampa

STAFF PRESENT

Cheryl Joseph, Business/Employment Services Manager
Kitt Lee, Fiscal/Information Manager
Lorraine Fernandez, Business Services Coordinator
Marion Aiken, Workforce Services Manager
Tamara L. Moon, Board Liaison
Mary Lind, Program Assistant

GUESTS

Liz Baker, EDD - LMID
Linda Wong, EDD - LMID
Terri Austin, EDD Liaison

Board Chair, Mr. George Dudikoff, welcomed the Board of Directors and introduced the above guests in the audience. The meeting was convened at 8:09 a.m.

II. Additions To or Deletions from the Agenda

George Dudikoff called for any additions or deletions to the agenda. There were none.

III. Approval of the Agenda

MOTION #1

**A motion was made and seconded to approve the Agenda.
(Chikowski/Riley) MOTION PASSED UNANIMOUSLY.**

IV. Public Comment

Mr. Dudikoff opened the floor to Public Comments at 8:10 a.m. – none were presented.

V. Adjourn to Closed Session

At 8:11 a.m., Mr. Dudikoff, closed the public meeting and adjourned into Closed Session to discuss the following item:

A. Pursuant to §54957.6(a) Review Proposed Employee Retirement Plan – 2010 Employer Contribution.

VI. Reconvene Open Session

At 8:32 a.m. the public meeting was reconvened. The following reports were given:

A. Pursuant to §54957.6(a) Vote on Proposed Employee Retirement Plan – 2010 Employer Contribution

Board Vice Chair, Chris Daniels, reported that the Board reviewed the recommendation of the WIB HR Committee and unanimously agreed on a contribution amount to the employee 2010 Retirement Plan. He explained that the Board reviewed WIB staff goals and performance for the year, and based on the results, a 4.5% contribution has been awarded.

MOTION #2

A motion was made and seconded to approve the contribution to the 2010 Employee Retirement Plan. (Riley/Berardi) MOTION PASSED AS FOLLOWS:

YEA, 15

NO, 0

ABSTAINED, 1 (Mr. Bloom)

Mr. Bloom thanked the Board on behalf of the entire WIB staff.

VII. Informational Updates

A. Board Chair Report

The following informational updates were presented by George Dudikoff:

- ▶ Mr. Dudikoff reported that he and Robert Bloom attended the National Association of Workforce Boards (NAWB) Conference in Washington, D.C. and enjoyed the speakers, and other members. He stated that he is always surprised at the passion these people have – more than any other conference he's ever attended.
- ▶ Mr. Dudikoff reminded members about the upcoming WIB Spring Regional Career Fair that will take place on April 7, 2011 at the University of Phoenix. He referenced the Career Fair Flyer, reviewed the detailed information about the event, and encouraged all Board members to attend.
- ▶ At this time, Mr. Dudikoff appointed members to the WIB Nominations Committee. Those appointed were Brian Chikowski (Chair), Catherine Tapia, Jowel Laguerre, and Jon Riley. Mr. Dudikoff tasked them with meeting and making nominations for the WIB Board Officers – elections will be held at the May 20, 2011 Board meeting.

B. Executive Director/President Report

The following informational updates were presented by the Executive Director, Mr. Robert Bloom:

- ▶ Mr. Bloom announced the list of employers that are expected to attend the upcoming Career Fair to be held on April 7, 2011 at the University of Phoenix, and encouraged all members to attend.
- ▶ Mr. Bloom reported that a \$466,000 grant was received to serve 70 out of 130 workers who were laid off in November and December 2010 from the Kragen/O'Reilly Warehouse in Dixon. A site has been secured at the Dixon Chamber of Commerce where WIB staff will provide job services including job development, retraining, case management and job search assistance.
- ▶ Mr. Bloom reported that the WIB finally received the Year 10 Common Measures report from the State. He was pleased to announce that staff met all nine standards, and exceeded eight of the nine.

C. Member Discussion

George Dudikoff introduced Cynthia Johnston, Director of Housing & Redevelopment, for the City of Vacaville. Ms. Johnston reported that the City of Vacaville is expecting a 24% funding cut to Section 8 housing and 100% of Redevelopment funding may be eliminated. Ms. Johnston emphasized that if redevelopment funding disappears, it will affect support to the entire city and the impact will be tremendous.

Mr. Darrin Berardi, Owner, Berardi Chiropractic Clinic, reported how the economic downturn has affected the Chiropractic part of the healthcare system and more personally, his own business. He stated that colleagues have been forced to close offices and although his office is still open, his staff has been reduced from three full time employees down to one.

VIII. Consent Calendar

A. Approval of the January 15, 2010 Meeting Minutes

Mr. Dudikoff asked if there were any changes to the minutes of the November 19, 2010 and January 21, 2011 meetings, which were included in the March 18, 2011 Board Package. No changes were reported.

MOTION #3

A motion was made and seconded to approve the January 15, 2010 meeting minutes. (Riley/Franchimon) MOTION PASSED UNANIMOUSLY.

IX. Scheduled Calendar

A. Items Pulled From the Consent Calendar - None

B. Approval of Agency Priorities for 2011-13 (as Established at the January 2011 Board Retreat)

Executive Director, Mr. Robert Bloom, reviewed item IX.B, **Approval of Agency Priorities for 2011-13 (as Established in the January 2011 Board Retreat)**, which was included as part of the agenda package and incorporated herewith. The January 21, 2011 Retreat was held at the Travis Credit Union offices in Vacaville. The Retreat was

facilitated by Stephen Thomas from the Tickler and Thomas group out of Santa Rosa. The Board reviewed and discussed the recap notes prepared by Mr. Thomas and the staff-prepared summary of the 2011-13 priorities that were established at the Retreat.

MOTION #4

A motion was made and seconded to approve the Agency Priorities for 2011-13 (as established at the January 2011 Board Retreat).

(Riley/Franchimon) MOTION PASSED UNANIMOUSLY

C. Appointment of Youth Advisory Council (YAC) Chairperson and Members

Mr. Bloom, reviewed item IX.C, **Appointment of Youth Advisory Council (YAC) Chairperson and Members**, which was included as part of the agenda package and incorporated herewith. In November 2010, since the YAC had reached a point of being non-functioning, action was taken to reduce the number of members and recruit a new group of members. Mr. Bloom referred members to page 14 of the agenda package and recommended that the parties listed be appointed for the designated positions.

MOTION #5

A motion was made and seconded to approve the Appointment of Youth Advisory Council (YAC) Chairperson and Members (as listed on page 14 of the March 18, 2011 Agenda Package).

(Chikowski/Franchimon) MOTION PASSED UNANIMOUSLY

D. Approval of WIA Year-Round Youth Program Design Parameters Changes - Effective July 2011

Mr. Bloom, reviewed item IX.D, **Approval of WIA Year-Round Youth Program Design Parameters Changes – Effective July 2011**, which was included as part of the agenda package and incorporated herewith. The proposed changes were reviewed by the WIB Planning and Oversight Committee at its February 22, 2011 meeting. The Committee is now asking that the Board approve the proposed changes in Design Parameters for 2011-12 as outlined in Section E, page 19, in the March 18, 2011 agenda package.

MOTION #6

A motion was made and seconded to approve WIA Year-Round Youth Program Design Parameters Changes effective July 2011.

(Chikowski/Franchimon) MOTION PASSED UNANIMOUSLY

E. Review and Approval of the WIA Local Plan Modification Number Eleven for the Program Year 2010-11

Mr. Bloom, reviewed item IX.E, **Review and Approval of the @WIA Local Plan Modification Number Eleven for the Program Year 2010-11**, which was included as part of the agenda package and incorporated herewith. Ms. Cheryl Joseph, Business/Employment Services Manager, reported that the Local Plan Modification included minor strategic addendums to the 2009-10 Local Plan for the 2010-11 Program Year. Other than minor funding clarifications and waiver requests as outlined in the March 18, 2011 agenda package, all aspects of the 2009-10 Plan Modification remain the same, and were rolled over into the 2010-11 Plan Modification for the WIB of Solano County.

F. Briefing/Discussions on National Activities Affecting WIA Program

Mr. Bloom expressed his disappointment in the NAWB Conference that he and Mr. Dudikoff attended in February. He stated that there was no presentation by the Department of Labor, nor were there any Republican House members to give insight on the upcoming budget proposals. After returning home, Mr. Bloom learned that House of Representatives had made a recommendation to zero out the WIA programs across the nation. Mr. Bloom reported that the House proposed to eliminate \$3.8 billion in WIA funding through rescissions, with no new funding beginning July 1, 2011. The White House and Senate, however, support the WIA program and the President is working very hard to sustain funding for Program Year 2012.

WIB staff has made multiple efforts to convey the message to Washington DC on the need for continued funding of the programs and services under the Workforce Investment Act. Staff has collected support letters from Board members, Employers, One-Stop partners, and Solano County Board of Supervisors, which were faxed (and/or hand-delivered) to key Senate and House members. Also, Mr. Bloom and Mr. Dudikoff, along with several Board members, met with Mike Reagan, chairperson of the County Board of Supervisors, to coordinate advocacy efforts with the County.

Mr. Bloom emphasized that services for the unemployed will cease on June 30, 2011 if the proposed budget is approved and WIA funding is eliminated.

Letter writing efforts will continue along with a “Did You Know” campaign to make job seekers and the general public aware of the plight that the WIB is facing.

X. Reports No Action

Mr. Dudikoff, asked members if they had any questions or comments about reports A – H. These items were informational and did not require any action or discussion by the Board.

XI. Other Business

None

XII. Adjournment

With no other business, the meeting adjourned at 10:05 a.m.

The next regular meeting of the Workforce Investment Board (WIB) of Solano County is scheduled for **Friday, May 20, 2011, from 8:00 a.m. – 10:00 a.m., at the Solano County Office of Education, 5100 Business Center Drive, Fairfield, CA 94534**

Respectfully submitted by:

Tamara L. Moon, Board Liaison