

MINUTES
BOARD OF DIRECTOR'S BUSINESS MEETING
January 21, 2011

I. Registration and Continental Breakfast

II. Introductions/Call to Order

The Workforce Investment Board (WIB) of Solano County met on Friday, January 21, 2011 at the Community Rooms at Travis Credit Union located at One Travis Way, in Vacaville. Mr. George Dudikoff, Board Chair, called the meeting to order at 8:00 a.m. The following members, staff and guests were present.

MEMBERS PRESENT

Rhuenette Alums
Mike Ammann
Debbie Antonsen
Darrin Berardi
Robert Bloom
Bob Brewer
Stephanie Cabral
Frank Crim
Chris Daniels
George Dudikoff
Lou Frnachimon
Debb Jachens
Brett Johnson
Cynthia Johnson
Christine Kelichner
Jowel Laguerre
Kent Lamb
William Reardon
S. Scott Reynolds
Jon Riley
Jay Speck
Catherine Tapia
Sue Vaccaro
Stephanie Wong

MEMBERS EXCUSED

Kim Beiner
Carlos Borba
Paul Castro
Bill Cawley
Brian Chikowski
Patrick Duterte
Pam Englund
Fadi Halabi
Kevin Johnson
Elizabeth Mueller
Lorenda Sanchez
Maggie Sanchez
Dennis Scott
Sherri Stegge
Dick Zampa

STAFF PRESENT

Marion Aiken, Workforce Services Manager
Cheryl Joseph, Business/Resources Services Manager
Kitt Lee, Fiscal/Information Services Manager
Kristen Vaughan, Business Services Coordinator
Tamara Moon, Board Liaison

GUESTS

Stephen Thomas, Facilitator
Tim Senkir, Facilitator

The Board Chair welcomed the Board of Directors to the Biennial Retreat and Business meeting and introductions were made. The Board Chair made a special welcome to the three new members Ms. Debbie Antonsen representing the Employment Development Department, Mr. Kent Lamb, representing PG&E and Mr. Jay Speck, representing the Solano County Office of Education. The Chair also presented Mr. Speck with a plaque for Ms. Dee Alarcon for her years of service on the WIB as well as her service as the Chair of the WIB's Youth Advisory Council.

III. Additions To or Deletions From the Agenda

The Board Chair called for any additions or deletions to the agenda. There were none.

IV. Approval of the Agenda

MOTION #1

A motion was made and seconded to approve the Agenda. (Franchimon/Brewer) MOTION PASSED UNANIMOUSLY.

V. Public Comment

The Board Chair opened the floor to Public Comments at 8:10 a.m. There were no public comments.

VI. Adjourn to Closed Session

At 8:11 a.m. the Board Chair closed the public meeting and adjourned into Closed Session to discuss the following item:

- A. Pursuant to §54857.6(a) Review Proposed Employee Retirement Plan - 2010 Employer Performance Contribution

VII. Reconvene Open Session

At 8:15 a.m. the Board Chair reconvened the public meeting at which time the Board took the following action:

MOTION #2

After discussion in closed session and based on the fact the WIA Common Measures performance staff received was not the official announcement from the State EDD, a motion was made and seconded to postpone taking any action on the Proposed Employee Retirement Plan – 2010 Employer Performance Contribution until the March 18, 2011 meeting. (Brewer/Riley)

MOTION PASSED AS FOLLOWS

YEA - 22

NO - 0

ABSTAINED - 1 (Mr. Bloom)

VIII. Scheduled Calendar

A. Conditional Approval for Limited-term Sublease of Office Space in Dixon- To Serve Potential “O’Reilly Auto Parts Reemployment Project”

Executive Director, Robert Bloom, reviewed item VIII.A Conditional Approval for Limited-term Sublease of Office Space in Dixon – To Serve Potential “O’Reilly Auto Parts Reemployment Project”, which was included as part of the agenda package and incorporated herewith. During the review of this item staff explained that they had recently met with representatives of the City of Dixon and the Dixon Chamber of Commerce to discuss the feasibility of subletting office space for this project. As described in the staff report, and discussed at the meeting, this special “conditional” approach is needed given: 1) the agency has not as yet received funding approval but is expecting approval of the Project funding any day; 2) delivery of services is already running a bit behind what would be optimal; and 3) the ability to move quickly and locate WIB services in a North County location is critical to the success of the Project.

MOTION #3

A motion was made and seconded to approve the Conditional Approval for Limited-term Sublease of Office Space in Dixon, and authorization for the WIB President to sign the sublease agreement(s) contingent upon oversight/review/approval of basic terms/conditions/costs by the WIB Chairperson and, if applicable, needed approvals by the County of Solano. (Berardi/Franchimon) MOTION PASSED UNANIMOUSLY

IX. Adjournment

With no other business the WIB Business Meeting adjourned at 8:34 and the Board Chair opened the Biennial Retreat immediately thereafter.

The next regular meeting of the Workforce Investment Board (WIB) of Solano County is scheduled for **Friday, March 18, 2011, from 8:00 a.m. – 10:00 a.m., at the Solano County Office of Education, 5100 Business Center Drive, Fairfield, CA 94534.**

Respectfully submitted by:

Cheryl Joseph, Business/Resources Services Manager